

# McLean High School PTSA

## General Membership Meeting

### April 14, 2021

# Thank Our Awesome Staff!



Senior Class Administrator

**Jeffrey Barham**



Junior Class Administrator

**Sean Rolon**



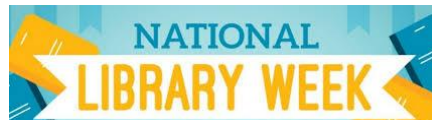
Sophomore Class Administrator

**Robert Plunkett**



Freshman Class Administrator

**Monica Charles-Williams**



Joan McCarthy  
Head Librarian



Aniki (Nikki) Kong  
Office Assistant

**Shout-Out and Show Our Appreciation to  
Highlander Teachers and Staff**

**#HighlanderNationHeros**

Submit a shout-out using this [form](#).

# Spring News!

Courtyard Rejuvenation – Phase 1 completed 😊



*Before*



*After*

*Thank you*  
**FOR YOUR SUPPORT**



# Upcoming Student Activities

## Student Offerings

- Mock ACT – April 24<sup>th</sup>
- Mock SAT – May 1<sup>st</sup>

Note: Register for practice tests:

<https://mcleanptsa.org/sat-and-act-practice-tests/>

- 2021 Congressional Art Competition submissions due April 30<sup>th</sup>

## Student Recognition Yard Signs

- Motivate and recognize Freshman, Sophomore or Junior student(s) for all their hard work
- Order here:  
<https://mcleanptsa.org/yard-sign-sale/>
- Graduation Yard Signs have been delivered

# February 2021 Meeting Minutes

McLean High School PTSA  
General Membership Meeting Minutes  
February 3, 2021

- Last general membership meeting was held on February 3, 2021
- Approved the meeting minutes for November 18, 2020 meeting
- Presented financial status to date and January 2021 Treasurer's report
- Guest Speaker from Georgetown Learning Center, Jess Johnson, provided a detailed presentation on the inside of the college admission tests, important changes in the past year due to COVID, and impact to the college journey going forward.

**Attendees:** Savitha Sagar, Deena Parla, Tammy Piper, Tracy McCarley, Jess Johnson, Jr., Natalie Coburn, Ellen Reilly.

In addition, members of the community attended, identified as follows:

Ac, Animesh Gupta, April Wade, BM, BManka, Brenda #2, Brendan, C. Post, Carmen Maharaj, Cathy and George Sarris, Cathy Sribar, Celest, David, Demet Albayrak #3, Ellicia Weber, Eric Weber, Euisi Hwang, Eve Jelstrom, Gail Murphy, Guest #2, Hope Hsu, Jenifer Jang, Jessica Coleman, June #3, Karen Leiser, Kevin Bryan, Kim, Kran Kesari #2, L. Fisher, Ladan Nitchi, Laura Daly, Laura Mannix, Lori Bryan, Maile Ramzi, Manisha, Marie Coleman #2, Martin, Melissa H, Michele Reing, Michele Simkin, Misa Chin, Ms, Newmark, Parent, Park, Paul #2, Pia Nieman, RM, Robert Dozier #4, Sara Kan, Sara Collett #3, Sharon Panek, Shray G. Sophia, Sue Ellen Beggs, Rebecca Sawyer, Suha Kocabal, Sytera Field, Taewoo Kwon, Terry, Thondai, Tina Billings #3, Val M, Vibha Saalinger, and Y. Sun

**Call to Order:** MHS PTSA President Savitha Sagar called the meeting to order and welcomed the general membership. Savitha also confirmed that a quorum was present.

**Accomplishments:** Savitha Sagar informed parents about the status of PTSA programs and highlighted the accomplishments in three focus areas: Student Enrichment, Community Outreach, and Staff Appreciation.

**Approval of Meeting Minutes/Old Business:** Savitha Sagar presented the November 18, 2020, general membership meeting minutes, then asked for a motion to approve the minutes. Thondai motioned for the minutes to be approved and Rachel seconded the motion. The minutes were approved as presented by unanimous consent. Tammy Piper presented the January 2021 Treasurer's Report and discussed funding received and key expenses since the last general membership meeting.

**Close of Business/ Speakers:** Savitha Sagar thanked everyone for attending and closed the meeting. The evening was turned over to our guest speaker, Jess Johnson from Georgetown Learning Center. Jess Johnson provided a detailed presentation on the inside of the college admission tests (SAT, ACT), timelines and planning, important changes in the past year (due to COVID), and impact to the College Journey going forward.

# Treasurer's Report (March 2021)

- Funding Received since February Meeting - \$4,245

- New Memberships & Donations
- Amazon and Cause Network Rebates
- Virtual ACT/SAT/PSAT Practice Tests
- Fundraisers
  - Restaurant Nights
  - Student Yard Signs



Treasurer's Report
Mar 31 2021

	Current Month Activity	Fiscal YTD Activity	FY 2020-21 Amended Budget	Differences (\$)
<b>REVENUE</b>				
<b>Funding</b>				
Membership Dues	\$ 90	\$ 14,135	\$ 12,500	\$ 1,635
National, State & Local Dues (\$4.00/member)	\$ -	\$ (2,691)	\$ (2,800)	\$ 109
Donations	\$ 150	\$ 35,814	\$ 50,000	\$ (14,186)
Rebate Programs (Amazon, Harris Teeter, Cause Ntwk)	\$ 25	\$ 1,539	\$ 700	\$ 839
SAT/ACT Practice Test (1)	\$ 1,634	\$ 5,472	\$ 6,000	\$ (528)
Restaurant Fundraisers	\$ 47	\$ 1,139	\$ 100	\$ 1,039
Other PTSA Fundraisers (9)	\$ 1,888	\$ 15,538	\$ 18,400	\$ (2,863)
Grants - Restricted (5)	\$ -	\$ 5,000	\$ 5,000	\$ -
Corporate Sponsorships	\$ -	\$ -	\$ 500	\$ (500)
Scholarship Fund/Restricted (2)	\$ -	\$ -	\$ 1,400	\$ (1,400)
<b>Total Funding</b>	<b>\$ 3,833</b>	<b>\$ 75,946</b>	<b>\$ 91,800</b>	<b>\$ (15,854)</b>

- Expenses Paid since February Meeting - \$18,640

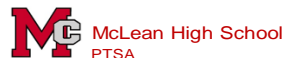
- Grant Payments
- Courtyard Improvement Project
- Health and Wellness – Student Games/Prizes
- Hospitality – Back to School and Senior Social
- Staff Appreciation – Counselor and Custodian Appreciation Events
- Fundraising Costs – Student Yard Signs
- Operational Costs – QuickBooks Accounting Software Renewal & PayPal Processing Fees

<b>EXPENSES</b>				
<b>Enrichment &amp; Support</b>				
Grant Program (8)	\$ 640	\$ 1,041	\$ 22,332	\$ 21,291
Science Enrichment (3)(8)	\$ -	\$ -	\$ 4,000	\$ 4,000
School & Curriculum Support	\$ -	\$ -	\$ 1,600	\$ 1,600
Technology & Building Update	\$ -	\$ 11,218	\$ 50,000	\$ 38,782
Buildings & Grounds: Grants	\$ -	\$ 5,016	\$ 5,016	\$ (0)
SAT/ACT Practice Test (1)	\$ -	\$ -	\$ 240	\$ 240
Scholarship Fund (Restricted) (2)	\$ -	\$ -	\$ 1,400	\$ 1,400
Donations - Restricted (7)	\$ -	\$ 25	\$ 25	\$ -
<b>Community Building &amp; Support</b>				
Ethics Day	\$ -	\$ -	\$ 5,000	\$ 5,000
Health & Wellness	\$ -	\$ 2,029	\$ 2,900	\$ 871
Outreach & COVID Relief (9)	\$ 160	\$ 12,853	\$ 18,500	\$ 5,647
Hospitality	\$ -	\$ 3,481	\$ 7,250	\$ 3,769
Highlander Appreciation	\$ 125	\$ 2,970	\$ 8,650	\$ 5,680
Communications & Marketing (4)	\$ -	\$ 1,565	\$ 1,600	\$ 35
<b>Operational Support</b>				
Administrative	\$ -	\$ 57	\$ 250	\$ 193
Financial Accounting	\$ -	\$ 135	\$ 200	\$ 65
Payment Processing	\$ 70	\$ 1,379	\$ 2,000	\$ 621
Insurance	\$ -	\$ 543	\$ 543	\$ -
PTSA Discretionary Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
<b>Total Support</b>	<b>\$ 995</b>	<b>\$ 42,314</b>	<b>\$ 132,506</b>	<b>\$ 90,192</b>
<b>Net Income (Loss)</b>				
Beginning Cash Balance - PTSA	\$ 85,830	\$ 55,036	\$ 55,036	\$ -
Ending Cash Balance - PTSA (6)	\$ 88,668	\$ 88,668	\$ 14,330	\$ 74,338

## All Night Grad Party (ANGP)

Income	\$ -	\$ -	\$ 45,000	\$ (45,000)
Expenses	\$ -	\$ -	\$ 45,000	\$ (45,000)
<b>Net Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Cash Balance - ANGP	\$ 18,752	\$ 18,752	\$ 18,752	\$ -
Ending Cash Balance - ANGP (6)	\$ 18,752	\$ 18,752	\$ 18,752	\$ -

# Proposed Revision to the Budget



- Propose revising the budget to reallocate \$5K from cancelled Ethics Day event to School & Curriculum Support for 2020-2021
- Assists with the planning of year-end events

## AMENDED BUDGET FY 2020-21 Proposed on April 14, 2021

	FY 2019-20 Budget	FY 2019-20 Actual	FY 2020-21 Budget
<b>REVENUE</b>			
<b>Funding</b>			
Membership Dues	\$13,500	\$14,345	\$12,500
National, State & Local Dues (\$4.00/member)	-\$1,800	-\$1,976	-\$2,800
Donations	\$40,000	\$49,007	\$50,000
Donations - Restricted (7)	-	\$25	-
Rebate Programs (Amazon, H. Teeter, Cause Ntwk)	\$2,650	\$1,561	\$700
SAT/ACT Practice Test (1)	\$2,500	\$6,286	\$6,000
Restaurant Fundraisers	-	\$39	\$100
Other PTSA Fundraisers (9)	-	-	\$18,400
Grants - Restricted (5)	-	-	\$5,000
Corporate Sponsorships	\$1,250	\$1,000	\$500
Scholarship Fund/Restricted (2)	\$1,400	\$1,400	\$1,400
<b>Total Funding</b>	<b>\$59,500</b>	<b>\$71,687</b>	<b>\$91,800</b>
<b>EXPENSES</b>			
<b>Enrichment &amp; Support</b>			
Grant Program (8)	\$15,000	\$10,668	\$22,332
Science Enrichment (3)(8)	\$3,000	\$1,881	\$4,000
School & Curriculum Support (10)	\$13,000	\$1,325	\$6,600
Lexis Nexis Database	\$2,500	\$2,495	-
Technology & Building Update	\$2,000	-	\$50,000
Buildings & Grounds: Grants	\$480	\$464	\$5,016
SAT/ACT Practice Test (1)	\$700	\$480	\$240
Scholarship Fund (Restricted) (2)	\$1,400	\$1,400	\$1,400
Donations - Restricted (7)	-	-	\$25
Environmental	\$200	-	-
<b>Community Building &amp; Support</b>			
Ethics Day (10)	\$5,000	\$5,073	\$0
Health & Wellness	\$3,150	\$1,127	\$2,900
Outreach and COVID Relief (9)	\$1,000	\$1,082	\$18,500
Hospitality	\$4,500	\$2,502	\$7,250
Highlander Appreciation	\$4,000	-	\$8,650
Communications & Marketing (4)	\$1,540	\$1,052	\$1,600
<b>Operational Support</b>			
Administrative	\$250	\$127	\$250
Financial Accounting	\$150	\$143	\$200
Payment Processing	\$1,200	\$1,397	\$2,000
Insurance	\$385	\$385	\$543
PTSA Discretionary Fund	\$500	\$50	\$1,000
<b>Total Support</b>	<b>\$59,955</b>	<b>\$31,651</b>	<b>\$132,506</b>
<b>Net Income (Loss)</b>	<b>-\$455</b>	<b>\$40,036</b>	<b>-\$40,706</b>
Beginning Cash Balance - PTSA	\$15,000	\$15,000	\$55,036
<b>Ending Cash Balance - PTSA (6)</b>	<b>\$14,545</b>	<b>\$55,036</b>	<b>\$14,330</b>
<b>All Night Grad Party (ANGP)</b>			
Income	\$45,000	\$24,384	\$45,000
Expenses	\$45,000	\$24,057	\$45,000
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$327</b>	<b>\$0</b>
Beginning Cash Balance - ANGP	\$18,425	\$18,425	\$18,752
<b>Ending Cash Balance - ANGP (6)</b>	<b>\$18,425</b>	<b>\$18,752</b>	<b>\$18,752</b>

# Nominating Committee



Deena Gordon Parla

- MHS PTSA roles over the past 3 years – President Elect, President, & VP Communications
- Parent of a Senior



Natalie Coburn

- MHS PTSA roles in the past 2 years – VP Fundraising & Secretary
- Parent of a Senior



Julia Toro

- MHS PTSA Hospitality co-chair, Longfellow PTA Hospitality volunteer
- Parent of a Sophomore

Email volunteer names for Executive Committee positions to [nominate@mcleanptsa.org](mailto:nominate@mcleanptsa.org)



# Get Involved

## Stay in the Know

- Restaurant Night @ Chipotle on April 17<sup>th</sup>
- Parent Education Series on Substance Abuse Prevention
  - Part 3 - Drug Trends: Identifying Common Household Items and Drug Culture on April 22<sup>nd</sup> at 12pm & 7pm
- Junior Parent Hour, April 23<sup>rd</sup> 8.30pm-9.30pm
- In-person learning extended to 4 days from April 20<sup>th</sup>
- Senior Prom, May 15<sup>th</sup> @McLeanHigh
- Class of 2021 Graduation Ceremony, June 1<sup>st</sup> 7pm @JiffyLube
- Class of 2021 Graduation Party, June 2<sup>nd</sup>

## Volunteer Opportunities

- 2020-2021 Volunteer positions
  - Graduation Party Committee
  - E-News Committee
  - Treasurer's Assistant
- 2021-2022 Executive Committee Members
  - President
  - President Elect
  - VP Programs
  - Treasurer
- Volunteer opportunities @ <https://mcleanptsa.org/volunteer/>

# Parent Resources

- Meeting Materials @ [www.mcleanptsa.org](http://www.mcleanptsa.org)
- Twitter @ptsamclean
- Facebook @ptsamclean
- Questions and Feedback  
Contact: Savitha Parvataneni Sagar  
[president@mcleanptsa.org](mailto:president@mcleanptsa.org)



***\*Your Support = Better student experience\****