


AtoZconnect Directory Information Verification, Membership Dues and Direct Donation Instructions:

1. Go to [McLean High School PTSA - Home Page \(membershiptoolkit.com\)](https://membershiptoolkit.com), and log in using your registered email and password.

AtoZConnect

Home
Directory
Staff Directory
2021-22 PTSA Membership
Sample Store
▶ My Account
Login

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App


Download on the App Store
GET IT ON Google Play

Sign In to Access Your Family Account & Portal

To fully access this site, you must log in or create a new AtoZ Connect account.

Returning User?

If you have a AtoZ Connect user account, even with another organization, you can log In here:


E-mail Address

Password

[I forgot my password](#)

New User?

If you don't currently have a AtoZ Connect user account, create one now:




2. On the next page, click “My Account” -> “Update Directory Information” -> “Your Family Information”

AtoZConnect

Home
Directory
Membership & Donation
▼ My Account
Update Directory Information
Subscriptions
Previous Orders
Logout

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App


Download on the App Store
GET IT ON Google Play


YOUR FAMILY'S ACCOUNT PAGE

Manage all your family's information and preferences here. Come back at any time to make updates.

Parent and Student Information [hide section](#)

[Your Family Information](#)


3. On the next page, verify and correct information in the form. Then click “next”





AtoZConnect

- Home
- Directory
- Membership & Donation
- ▶ My Account
- Logout

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App







Your Contact Information

Parent

How are you connected to our school?

E-mail Address

Title First Name Last Name

Address

City State Zip Code

Home Phone Mobile Phone

2nd Parent

Would you like to invite this person to manage this account with you?

No

E-mail Address

Title First Name Last Name

[\(click here if address is same as Parent\)](#)

Address

City State Zip Code

Home Phone Mobile Phone

Next Step >

4. On the next page, add and verify student information.

The screenshot shows the AtoZConnect web application interface. On the left is a dark navigation menu with options: Home, Directory, Membership & Donation, My Account, and Logout. Below the menu is a section for the mobile app with download links for the App Store and Google Play. The main content area has a header with the AtoZConnect logo and a banner image of a 'WELCOME TO MOUNTAIN' sign. Below the banner is the 'Student Information' section, which includes a red button 'I have another Student'. The 'Active Students' section shows 'Student #1' with a 'Remove Student' button. Below this is a form with fields for First Name, Last Name, Grade, Email address, Nickname, and Gender. At the bottom of the form are three buttons: 'I have another Student', '< Previous Step', and 'Save'. A red arrow points to the 'Save' button.

5. On the next page, select if you'd like your information to be published in the MHS family directory or not. If you want to other people to be able to find your contact information on the directory, please select "yes". Otherwise, select "no". Then click "save" – this completes verification of your family information.

AtoZConnect

- Home
- Directory
- Membership & Donation
- ▶ My Account
- Logout

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App

Download on the App Store

GET IT ON Google Play

Directory Publish Preferences

Please indicate which information below you would like included in the directory. You can update this information at anytime throughout the school year.

Directory Information

Do you want your information published in the directory?
If you select "Yes" you will be asked to specify exactly what information you wish to publish.

Yes ▾

Test
(Parent)

[Redacted]@gmail.com

- Name: **Test Account**
- Address: **123 Main St, Mclean, VA 22101**
- Home Phone:
- Cell Phone: **(123) 456-7890**

Student Test
(Student 1)

- Name: **Student Test Account**
- Grade: **12th**
- Email:
- Nickname:

< Cancel Save

- To sign up for PTSA membership (parent and/or student), click “Membership & Donation” on the left side of the homepage, which will bring you to the following page:

Access the AtoZ Connect
Directory Using the
Membership Toolkit
Mobile App



Checkout

Membership & Donation

Please sign up for 2021-22 Parent and Student Memberships, and make donations to support our PTSA!



Parent Membership for 1
Parent

\$30.00

Buy



Student Membership for 1
Student

\$5.00

Buy



Bronze Level Donation

\$70.00

Buy



Gold Level Donation

\$220.00

Buy



Highlander Level Donation

\$500.00

Buy



Silver Level Donation -
Recommended

\$120.00

Buy

Bronze Level Donation - \$70
Silver Level Donation - \$120 - Recommended (Donors at this level will receive a MHS PTSA car magnet)
Gold Level Donation - \$220 (Donors at this level will receive a MHS PTSA mask)
Highlander Level Donation - \$500 (Donors at this level will receive a MHS PTSA car magnet and a mask)

Checkout

7. Click on each item you want and pick the quantity. Click "add to cart". For example:

Home

Directory

Membership &
Donation

▶ My Account

Logout

Access the AtoZ Connect
Directory Using the
Membership Toolkit
Mobile App



[back to Membership & Donation](#)



Parent Membership for 1 Parent

Includes access to a secure online directory!

\$30.00

Qty

1

Add to Cart

Home

Directory

Membership &
Donation

▶ My Account

Logout

Access the AtoZ Connect
Directory Using the
Membership Toolkit
Mobile App



[back to Membership & Donation](#)



Student Membership for 1 Student

\$5.00

Qty

1

Student

Student Test Account

Add to Cart

Home

Directory

Membership &
Donation

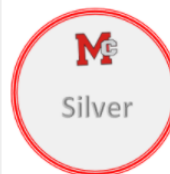
▶ My Account

Logout

Access the AtoZ Connect
Directory Using the
Membership Toolkit
Mobile App



[back to Membership & Donation](#)



Silver Level Donation - Recommended

Donors will receive a MHS PTSA car magnet!

\$120.00

Qty

1

Add to Cart

8. Then on the “Membership & Donation” page, click “check out”:

AtoZConnect

Home
Directory
Membership & Donation
▶ My Account
Logout

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App

Download on the App Store
GET IT ON Google Play

Membership & Donation

Please sign up for 2021-22 Parent and Student Memberships, and make donations to support our PTSA!

 MEMBERSHIP PARENT Parent Membership for 1 Parent \$30.00 Buy	 MEMBERSHIP STUDENT Student Membership for 1 Student \$5.00 Buy	 Bronze Bronze Level Donation \$70.00 Buy	 Red Gold Level Donation \$220.00 Buy
 Highlander Highlander Level Donation \$500.00 Buy		 Silver Silver Level Donation - Recommended \$120.00 Buy	

Bronze Level Donation - \$70
 Silver Level Donation - \$120 - Recommended (Donors at this level will receive a MHS PTSA car magnet)
 Gold Level Donation - \$220 (Donors at this level will receive a MHS PTSA mask)
 Highlander Level Donation - \$500 (Donors at this level will receive a MHS PTSA car magnet and a mask)

Checkout

9. On the checkout page, choose method of payment. “Pay Now” button will bring you to Paypal page where you can pay using a credit card of Paypal account.

AtoZConnect

Home
Directory
Membership & Donation
▶ My Account
Logout

Access the AtoZ Connect Directory Using the Membership Toolkit Mobile App

Download on the App Store
GET IT ON Google Play

Checkout

STORE - Membership & Donation
Visit store

Parent Membership for 1 Parent	COST	QTY	EXT
	\$30.00	1	\$30.00
		remove	
Silver Level Donation - Recommended	COST	QTY	EXT
	\$120.00	1	\$120.00
		remove	
Student Membership for 1 Student <i>for Student Test Account</i>	COST	QTY	EXT
	\$5.00	1	\$5.00
		remove	
			Subtotal
			\$155.00
			Sales tax (0.0000%)
			\$0.00
			Total
			\$155.00

[empty cart](#)

[Pay Now >](#)

Pay now using your credit card, debit card, or PayPal account.

[Pay Offline Later >](#)

Pay later with cash or check or you can log back in to your account and make a payment online.

[< Back](#)

10. On the next page, log in to Paypal or pay as a guest.

Have a PayPal account?

[Log In](#)

or

PayPal Guest Checkout

We don't share your financial details with the merchant.

Country/Region
United States ▾



Card number

MM / YY

CVV

Billing address

First name

Last name

Street address

Apt., ste., bldg. (optional)

City

State ▾

ZIP code

Contact Information

Phone type
Mobile ▾

Phone number
+1

Email
dealreceiveremail@gmail.com

Save your info and create a PayPal account

You have read and agree to the [E-Sign Disclosure and Consent](#) to receive all communications electronically. You have read and agree to the [User Agreement](#) and [Privacy Statement](#). You will stay logged in for faster checkout.