

**McLean High School PTSA**  
**[mcleanptsa.org](http://mcleanptsa.org)**  
**General Membership Meeting Minutes**

February 27, 2023 at 7:00 p.m. to 8:10 p.m. (McLean High School Lecture Hall)

**Attendees:** Elizabeth El-Nattar, Savitha Parvataneni Sagar, Sue Ellen Beggs, Fernando Sabio, Sooa Kang Kwon, Connie Howell, Tracy McCarley, Sandra P. Buteau, Oscar Hernandez, Joash, 17034723103, A Warrell, Catherine, HC, iPhone, Jessie Ormerod, jillfernicola, JL, Joe, Joy, Lleong, Qiang Ma, Hyeshin Kim, Teddy Slottow, Sif Lazizi

**Call to Order:**

The General Meeting of the McLean High School PTSA was called to order by the President, Elizabeth El-Nattar, at 7:00 p.m. in the MHS Lecture Hall, and she confirmed that a quorum was present.

**Welcome Remarks:**

Elizabeth El-Natter welcomed every participant, announcing that the MHS PTSA is phasing from the current year with a big success to the following year. She emphasized that continuous support and more active participation from parents are needed. She thanked all PTSA executive officers and members and volunteers for their contributions.

**Minutes Approval:**

Elizabeth started Business with approval of the January 19<sup>th</sup> general meeting minutes. The minutes were reviewed and motioned by Connie Howell, seconded by Sue Ellen, and approved unanimously.

**Treasurer's Report:**

Treasurer Sue Ellen Beggs presented the YTD performance through February 2023. She mentioned that \$47,828 or 68% of \$70,800 was funded, with \$301 addition to the last month funding. The revenue collections are from Annual Membership (15%), Donations (71%), Rebate Programs (7%), and Corporate's Sponsorships (7%).

She added that as shown in the Enrichment section, so far, \$5,539 or 18% of \$30,300 was spent and many programs will be planned in the second half of the year, with Grant's Program, Science Enrichment, and School & Curriculum Support.

Out of \$38,500 of Community budget, 36% or \$13,791 was funded through various activities such as Student Health & Wellness, Ethics Day, Outreach, Highlander Appreciation, Hospitality, Celebrate McLean, and Communications.

For Operations, \$1,558 or 47% of \$3,343 was expended on Administration, Insurance, Payment Processing, and Financial Accounting. Its key expenses \$109 was made on Payment Processing Fees which was transferred to the ANGP sub-account.

### **Upcoming Events and Activities:**

VP of Programs, Savitha Sagar, thanked the committee participation in staff appreciation events: Counselors Appreciation Week (February 6<sup>th</sup> to 10<sup>th</sup>), SRO Appreciation Day (February 15<sup>th</sup>), and Bus Drivers Appreciation Day (February 22<sup>nd</sup>).

She proceeded to introduce upcoming events: Therapy Dog visits (First Thursdays of the month), Proctored ACT mock test (April 29<sup>th</sup>), and a Parent event, “Helping Your Kids Build a Life They Want” by Authors, Dr. William Stixrud & Ned Johnson (March 30<sup>th</sup>).

Elizabeth requested parents’ support for All Night Grad Party (ANGP). She provided information on the upcoming ANGP ticket purchase, and Yard Sign orders for the graduates. She asked for volunteers to help plan, donate prizes, and chaperone the ANGP.

### **Report on Volunteers Needed and Nomination Committee members’ election:**

Elizabeth advertised that McLean PTSA welcomes executive committee volunteers for next school year 2023-2024 with the positions of President-Elect, VP Programs, VP Communications, and VP Fundraising, Treasurer, and Secretary. She requested parents to volunteer to help with fundraising, and communications for 2023 ANGP, Membership co-chairs, eNews team, and social media support.

The designated members of the Nomination Committee in charge of receiving expressions of interest and providing a nomination to the general meeting in May of the previously listed positions are Sue Ellen Beggs, Savitha Parvataneni Sagar and Oscar Hernandez.

### **Closing Remarks & Adjournment:**

Elizabeth El-Nattar thanked every participant for attendance. The business portion of the meeting was concluded at 7:16 p.m. on February 27, 2023. She introduced a guest speaker, Mr. Joash Chung, who presented the audience a wonderful lecture how to support students’ academic performance along with Fairfax online tutoring system, Tutor.com, titled “How to Prepare Yourself and Your Teen for College”.