**McLean High School PTSA**

[**mcleanptsa.org**](http://mcleanptsa.org)

**General Membership Meeting Minutes**

September 19, 2023 at 6:35 p.m. to 7:25 p.m. (McLean High School Lecture Hall)

Attendees: Ellen Reilly, Karen Leiser, Marie Lee, Xian Sun, Pam Williams, Neetha Rao, April Nguyen, Oscar Hernandez, Karen Ram, Ralph Oberti, Peng Wang.

**Call to Order**

The General Meeting of the McLean High School PTSA was called to order by Oscar Hernandez, President, at 6:35 p.m. in the MHS Lecture Hall on Tuesday, September 19, 2023. He extended a warm welcome to all attendees, both in person and virtually, acknowledging the synchronous format, and announced the presence of a quorum. Following this, he introduced the executive team and presented the agenda.

**Review and Approval of Previous Minutes**

The minutes from the PTSA general meeting on May 18, 2023, were reviewed and unanimously approved.

**Treasurer appointment**

Oscar described the process undertaken to appoint Mrs. April Nguyen as the new Treasurer of the PTSA and greeted her.

**2022-2023 Financials and 2023-2024 Budget approval**

Treasurer April Nguyen presented the results of the Virginia Parent Teacher Association (VAPTA) Annual Financial Review audit conducted by Savitha Parvataneni Sagar, Neetha Rao and Catherine Sribar. The audit, completed on 7/19/23, revealed no issues and included an outstanding remark: “Books are immaculately kept.”

Then, she reported the 2022-2023 Financial Statements compared to the budget, along with the proposed 2023-2024 budget, providing a breakdown description. After April addressed questions from some members, Oscar asked for a motion to approve, Karen Ram motioned for approval, Ralph Oberti seconded, and the approval was unanimous.

**Treasurer’s Report**

April presented the progress funding and expenses report as of 9/16/23.

**Upcoming Events and Activities**

Oscar introduced McLean High School PTSA’s activities for students, teachers, and the community. He highlighted Celebrate McLean success and listed the ongoing and upcoming events. Subsequently, he described ways for members to stay connected and get involved.

**Other Businesses**

The Principal, Dr. Reilly, highlighted recent accomplishments and upcoming activities.

**Adjournment**

The meeting was concluded at 7:35 PM, and Oscar thanked everyone for attending.